

MONTHLY TUITION PROGRAMS

Multiple Party Financial Agreement



LEGACY

TRADITIONAL SCHOOL

KEEP

In order to set up a split payment account, the Secondary Party must create a login for Eleyo and attached a saved payment method. Follow the steps in the KEEP Eleyo Guide titled **“Creating Account Profile– For new Users”**. Once you have logged into Eleyo, scroll to the bottom of the screen, under “ACCOUNT” select “Saved Payment Methods”. Next, select “Add Saved Payment Method”. The payment method listed below will be used to create the split financial plan. You will be notified once the payments have been split.

The following must be completed to bill multiple parties. The percentages must equal 100%

PRIMARY PARTY INFORMATION

Parent/Guardian First & Last Name _____ Date _____

Last 4 digits of the Saved Payment Method _____ Monthly Tuition Percentage _____%

SECONDARY PARTY INFORMATION

Parent/Guardian First & Last Name _____ Date _____

Last 4 digits of the Saved Payment Method _____ Monthly Tuition Percentage _____%

Please list all children and the program this agreement will apply to.

First & Last Name _____ School _____ Program _____

First & Last Name _____ School _____ Program _____

First & Last Name _____ School _____ Program _____

First & Last Name _____ School _____ Program _____

I agree to abide by the terms and conditions set forth on the LKC Parent Guide. I understand that all tuition is due by the 15th of the month prior to services being rendered; tuition must be paid by credit card/auto pay.

A split payment plan allows the autopay for tuition to be divided between 2 payment methods on the 15th of the month. A fee of \$20.00 will be assessed for declined credit cards or insufficient funds.

I (We) understand that the following Party Payers are responsible for their percentage of Monthly Tuition.

PROVISIONS AND SIGNATURE

My signature indicates that I am aware of and give my consent to the practice of informing both parents/guardians of non-payment and that I have read and agree to the terms set forth on the LKC Parent Guide, and agree to pay the balance of split tuition as indicated above by the due date.

Primary Owner

Printed Name _____ Signature _____ Date _____

Secondary Owner

Printed Name _____ Signature _____ Date _____